

## Nikhil Tiwari

---

**From:** Nikhil Tiwari  
**Sent:** 21 May 2021 20:08  
**To:** Haria,Jigar  
**Subject:** FW: Integration of e-filing portal of amalgamating and amalgamated entity

The process flow is reproduced below:

The screenshot displays a step-by-step guide for registering on the e-filing portal. It features a list of six steps, each with a blue header box and a corresponding instruction. The instructions are as follows:

- Step 1:** Logon to 'e-Filing' Portal [www.incometaxindiaefiling.gov.in](http://www.incometaxindiaefiling.gov.in)
- Step 2:** Go to the '**My Account**' menu located at upper-left side of self Or Register to act on behalf of another person'
- Step 3:** Select the '**Request Type**' as '**New Request**' and '**Auth** behalf of another person' as '**Register to act on beha** Register' --> Click '**Proceed**'
- Step 4:** Enter the necessary details in the appropriate fields and a
- Step 5:** Click '**Submit**'. A Success Message will be displayed confi
- Note:** Request will be sent to the e-Filing Admin for approval. Th may Approve/Reject the request and Upon Approval/Rejec

Below the steps, there is a section titled 'Additional details required to register' with a link 'View Request'.

The following details/documents are required while submitting the aforesaid request:

- 1) PAN of merged company:
- 2) Name of merged company:
- 3) Effective date of Merger :
- 4) Copy of order of NCLT sanctioning the scheme alongwith ROC filings
- 5) Copy of PAN of principal officer of merged company